

ENA Board Meeting  
Wed, April 6, 2016 at 7:00 p.m.  
Our Lady of the Lake

Board members present: Don Graham, Don Nash, Carol Radich, Diana Boom, Rob Mogentale, Warren Bacon, Diane Grover, Dave Pinch, Bill Gordon and Dave Hawley

Absent: Annie Meneakis, Tom Grigg, and Gerry Good

Guests: Norma & Paden Prichard, Grant Johnstone, Elisa Joyce, and Paul Brossia. LO School District Supt. Heather Beck, Asst Supt. Joe Morelock, school board members Liz Hartman and Sarah Howell

A. LO School District presentation

District representatives have been presenting information to community groups about a possible school bond measure. They reported that last year all school buildings were analyzed; most schools are in poor condition, largely due to lack of maintenance. Prior boards used the available funds on programs and teachers rather than for facilities. This dates back to 1990 when school funding was cut when property taxes were reduced by Measure 90.

Based on the recent facilities assessment and recommendations of two planning committees, the Board is meeting with community members and groups to determine project priorities, and the viability and the amount of a bond measure. Estimates for just labor and materials for seismic upgrades and structural repairs total about \$98 million. Since all of the necessary repairs cannot be covered by one bond, the board is considering a bond that could be renewed regularly without an increase in the tax rate. Q&A followed.

B. Monthly Reports / Meetings

1. Treasurer's Report - Dave Pinch - \$1330.70 in our account.
2. Approval of Minutes - Feb 3 ENA board and March 2 FAN/ENA joint meeting minutes were approved on unanimous vote.
3. Mayor & chairs meeting - Don Nash (March meeting) - Don emailed his report to the board. Meeting was mostly a discussion about broadband services.
4. Tree removal permits - Warren  
New app to remove a hemlock near Cabana Lane & 5th Street, because the tree is tearing up the sidewalk. Warren recommended that the request be approved. There is also a spruce tree on the property that isn't part of the request - it will not be cut.
5. Pre-app meetings - Don Nash - none
6. Correspondence - Carol - Notice about awning and facades for 101 - 135 3rd Street condos.
7. ENA Annual Meeting - Wed, May 4 in the church Parish Hall.  
- We'll ask people to come at 6:45 for sign-in and Meet & Greet.

- Nominating Committee report - Bill, Warren & Dave Hawley - Next year, all but Tom and Annie have said they can continue in their current positions. Annie will not be able to serve due to family health concerns. Norma Prichard and Elisha Joyce said they would like to be on the board. People may also volunteer and nominate at the meeting.

- Speaker: Ian Madin, state geologist to talk about the expected earthquake, and someone from LO Fire to talk about emergency preparedness. Back up or possible 3rd speaker will be someone from Prep LO. Carol will contact Fire Dept.

- Agenda items: Earthquake / emergency prep speakers; ENA survey results; Overlay (roof height) presentation and vote; Hospitality Committee - Kristy Light; Election of board members and officers.

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1. ENA plan overlay - Warren, Paden. The only change we will recommend is to roof heights.

2. Survey - Carol - About 400 surveys were mailed. So far, about 25% have responded. She will present results at the May meeting.

3. New construction updates

\* 360 - 5th Street - Dillavou RID development (LU 15-0053) - The developer resubmitted and the city again deemed the application incomplete. The architect was in an accident and the developer may be delayed. Diana will follow up with Johanna, city planner.

\* 342 - 5th St - Silver Oak - Both houses are nearing completion.

\* 768 Berwick Ct /Lake Forest Dr - House is finished.

4. City tours - No reports, but some have attended the tours.

5. Hospitality Committee - Carol will ask Kristy Light to speak at the May meeting.

6. Evergreen Park - This is a survey question. We'll discuss in a coming meeting.

### D. New Business

Neighborhood grant - On unanimous vote, the board authorized Diana to submit an application for \$300 for social events, possibilities are the holiday party, yard sales like we did last year, picnic, and help with hospitality.

Yard Sales - The board will consider sponsoring a day of neighborhood yard sales such as we did last year. Rob will consider coordinating the event again.

Meeting adjourned at 9:00 p.m. Next meeting - Annual Membership Meeting on Wednesday, May 4. Board members who can help with set up should arrive around 6:15.

Submitted by: Diana Boom

Approved: May 4, 2016

ENA Board Meeting Minutes  
Wed, February 3, 2016, 7:00 p.m.  
Our Lady of the Lake School

Present: Don Graham (chair), Carol Radich (vice chair), Dave Pinch (treasurer), Dave Hawley, Rob Mogentale, Don Nash, Warren Bacon

Absent: Diana Boom, Bill Gordon, Gerry Good, Annie Meneakis, Tom Grigg, Diane Grover (note: Jim Stewart and Pete Davis have resigned)

Guests: Jeff Gudman-city councilor, Paden & Norma Prichard, Grant Johnstone

Carol Radich, acting for Don Graham, called the meeting to order at 7:05 pm.

*Welcome back, Chairman Don!*

### **MONTHLY REPORTS**

Treasurer's report - Dave Pinch - ENA account balance is \$1548.34. The net gain from the \$1158.32 balance reported in the minutes of Dec.2, 2015 was due to the funds received from the neighborhood grant and from the holiday party auction.

Approval of minutes - - board minutes for Dec.2 were approved.

Mayor's & Chairs meeting - Don Nash attended the last meeting and reported that the Mayor discussed the outcome of the Council's goal setting retreat. The highest priority goal will be finalization of plans for the North Anchor site. Additional details of the Mayor's meeting were documented by Don and sent to the Board in an earlier email.

#### Tree removal permits

Warren Bacon reported on three tree permit requests. On behalf of ENA he approved the request for removal of three cedars at the SE corner of Berwick and Ellis because the trees impede the line of sight for drivers; to date, there is no mitigation plan. He also approved the request of an 'unsightly' birch at 141 Berwick. The permit for removal of the dawn redwood at 644 Ellis, that Warren and other neighbors asked be denied, was withdrawn by the owner.

#### Pre-app meetings / New development

Warren and Don Nash attended one pre-app meeting regarding replacement of an awning

#### Correspondence

Carol reported that FAN/Forest Hills NA proposed a joint board meeting for March 2. ENA board members approved.

FAN/FH also proposed that ENA have a joint general meeting of FAN/FH and North Shore NA. The featured speaker will discuss earthquakes. It was agreed that the topic would be of interest, but the concern was how to conduct ENA business at the general meeting (elections, overlay, etc.) in a joint meeting. Carol will discuss the possibilities with Carole

Ockert and report back to the ENA board.

## **OLD BUSINESS / UPDATES**

### **ENA plan overlay update**

Warren reported that he had met with Paden Prichard and asked for his assistance in updating proposed changes to the ENA overlay. Paden attended the meeting and presented his initial ideas and drawings to the Board. His proposal is to add code to the overlay that would limit the 'permitted additional height' currently allowed by city code. Instead of the current additional 6' height extension, the new ENA code would provide a sliding scale, related to lot coverage, for the extension. The scale would range from a minimum of 0' to a maximum of 3'. He also proposed that Carol Goss, an architect and former board member, write the appropriate code language. Paden asked if the board approved his continued work on the proposal; all agreed.

**North Anchor update** - Jeff Gudman stated that the City is continuing to work with the developer. No height exceptions are being proposed. He also said that the developer is in discussions with the owner of the service station on State Street that abuts the North Anchor property.

**Holiday Party** - Rob reported that the Holiday party was successful with a large group of neighbors in attendance.

### **New Construction Updates**

New construction continues at 342 5th Street and at 768 Berwick Ct. A new home is also being built at 148 5th Street. A home on 3rd Street between Lake Bay Ct. and Evergreen Road has recently been demolished; no plans for a new house have been made available to ENA. The existing home at 141 Berwick Rd. will be demolished soon with a new home in its place. The owner has contacted ENA and expressed willingness to work with neighborhood. Warren, Paden, and Don Nash will meet with him and review his plans.

There has not yet been an application completed for the RID development at 360 5th St.

### **Neighborhood Survey**

The survey committee (Carol, Diana, Bill, Dave Pinch and Dave Hawley) developed a survey that was sent to the board for approval on 1/22. Several comments were sent to the committee and changes were made accordingly.

Several new issues were discussed at the meeting, all related to items in section 2-- Neighborhood Compatibility. It was suggested that the question regarding height restrictions was difficult to understand and that the two questions regarding setbacks (on the 2nd story and on lot lines) should be deleted because they were both difficult to understand and implementation of any related code changes would be problematic. Carol will send the suggestions to the Survey committee for input.

(Note: the survey committee agreed to the suggested changes)

### **City Tours**

Dave Pinch attended the Parks and Rec tour at Palisades School. Dave Hawley signed up for several tours but has yet received no feedback from the City.

### **Stormwater Update**

nothing new to report.

### **Hospitality Committee**

Kristy Light has continued to collect information and local business coupons/discounts for the new residents' packets which will also include an ENA welcome letter. She is prepared to begin distributing the packets whenever she is notified of new residents by the title companies (or by word of mouth from ENA neighbors).

### **NEW BUSINESS**

It was proposed and agreed that ENA make a donation to OLL of \$100. Dave Pinch will write the check and give to Carol.

Diana reported a problem sending out the neighborhood-wide newsletter. It seems that a possible software change is now not allowing group emails. As of yet, not all of the most current newsletter have been successfully sent. There were no suggested solutions, except, perhaps waiting 24 hours between sending batches of emails. Diana will continue to pursue solutions and asks for additional advice.

Meeting adjourned at 8:20 p.m. The next board meeting will be a joint meeting with FAN/Forest Hills board on March 2.

Submitted by: Carol Radich

Approved: Apr 6, 2016

ENA Board Meeting Minutes  
Wed, March 2, 2016, 7:00 p.m.  
Our Lady of the Lake School

This was a joint meeting with the Coordinating Committee of FAN/Forest Hills NA

Present ENA Board: Don Graham (chair), Carol Radich (vice chair), Dave Hawley, Warren Bacon, Bill Gordon, Gerry Good

Absent: Diana Boom, Annie Meneakis, Tom Grigg, Diane Grover, Dave Pinch (treasurer), Rob Mogentale, Don Nash

Present FAN/FH Board: J. Boland, D. Condra, S. Gustafson, M. Meneghin, C. Ockert, D. O'Neil, D. Rudawitz.

FAN/FH Committee members absent: C. Clee, A. Harris, D. Hennesse, J. Hennesse, D. Lowe, G. Lowe, M. Monto, J. Radich.

Guests: Grant Johnstone, Paul Brossia

Carol Radich, acting for Don Graham, called the meeting to order at 7:00 pm.

**MONTHLY REPORTS - ENA**

Treasurer's report - ENA account balance is \$1443.36. A \$100.00 check was sent to OLL school last month.

Approval of minutes - board minutes for Feb. were not approved as there was no quorum for ENA.

Mayor's & Chairs meeting - no meeting this past month

**FAN/FH REPORTS.**

Treasurer's report. D. O'Neil reported a balance of \$251.11. Expenses this month were for the annual fee to register with the state as a non-profit organization.

North Anchor report. M. Meneghin reported on her Feb. 9<sup>th</sup> meeting with Brant Williams. The North Anchor project consists of several city owned lots on the north side of B Avenue. One lot is east of 1<sup>st</sup> Street and several lots are on the west side of 1<sup>st</sup> Street. The project includes an 80-room hotel with parking for 100 on the west side of 1<sup>st</sup> Street and on the east side of 1<sup>st</sup> Street a 60-unit apartment building with parking for 90. The developer, Sturgeon Development Partners, is interested in acquiring the adjacent property at B Avenue and Highway 43 and including it in the project. The City hopes to sign the Disposition and Development Agreement by late summer or early fall. Following that will be the permitting process, then the design process with public input, and finally construction. These three stages are estimated to take two years

Façade Grant. Chair Ockert reported that the City Council acting as L.O.R.A. contracted with an

architect to propose more attractive facades, including paint and awnings, for selected downtown buildings along A Avenue and Highway 43. On March 15<sup>th</sup> L.O.R.A. will discuss funding grants to help those building owners to upgrade their facades.

Demolition Notification. There are concerns about exposure to hazardous materials when a house is demolished. FAN/FH supports a new procedure of notifying neighbors in advance of nearby demolitions. Chair Ockert learned that the city staff will not take the demolition notification proposal to the Planning Commission but will include it in the CDC amendment process which would start in April, include outreach to neighbors in July and August, and be referred to the Council in the fall.

### **ENA REPORTS**

Current demolitions Evergreen - none in the past month. 141 Berwick is upcoming but no date known

Tree Committee - Warren presented a proposal for action by the ENA tree committee (Warren, Bill, Jan, and Norma Prichard). A copy was given to the head of the FAN/FH tree committee.

Pre-apps - none currently in ENA

Neighborhood survey - ENA survey has been completed and ready for mailing.

Overlay ENA- Warren asked the ENA board if, in addition to the height limitation being proposed for the overlay, the overlay committee should also include an earlier proposal - limitation of the side setback plane for homes on a corner lot. A straw poll of board members present, was 5 to 1 in favor of including that proposal.

### **FAN/FH REPORTS - continued**

Tree Committee Report. S. Gustafson reported that Evergreen construction paid a fine for violating the tree protection zone of a 50" diameter fir and a 30" diameter fir by trenching through their root system which killed the trees. They are appealing for a reduction in the amount of the fine.

A builder at 515 10<sup>th</sup> street requested permission to remove three large firs. A decision is pending. There is an application to remove 40" and 42" diameter western red cedars on 7<sup>th</sup> street. Gustafson will follow up on the Federal Migratory Bird act as it relates to the removal of the tree on 6<sup>th</sup> that was an owl nesting site. Apparently the U.S. Fish and Wildlife Service is responsible for enforcement.

Pre-Apps. At 9<sup>th</sup> and A the owner of a newer home wants to expand but it would exceed the permitted footprint. Neither the city staff nor the neighborhood plan supports expansion. The veterinary office at 3<sup>rd</sup> Street and C Avenue has asked for a variance to the required 80% window area; the D.R.C. will hear that request at their March 7 meeting. The FAN/FH committee supports the variance. The project will complete the sidewalk along B Avenue and it complies with the parking code.

Neighborhood Grants. The grant application period opens March 1<sup>st</sup> and closes May 1<sup>st</sup>. The FAN/FH steering committee will discuss this at their monthly meeting in April. Fund raising for engraving the Stafford Stone in the Stafford Grove has gathered \$2,00; an additional \$3,000 needed.

Annual Meeting planning. The FAN/FH Annual Meeting will be a joint meeting with North Shore Neighborhood Association held at the Adult Community Center on April 26<sup>th</sup>. The meeting will begin

at 6:30 with a half hour Meet and Greet and the opportunity to sign up to join the Coordinating Committee. At 7:00 Ian Madin, neighbor and Chief Scientist for the Oregon Department of Geology, and L.O. Fire Chief Larry Goff will talk about earthquakes and earthquake preparedness. At 8:00 they will elect officers and Coordination Committee members. Details will be finalized at the next meeting, Wednesday, April 6th.

### **ENA MEETINGS**

ENA general meeting, May 4, will include a presentation by Ian Madin, Chief Scientist for the Oregon Department of Geology and Mineral. Board members present determined that having a second speaker might make the evening too long, given the topic of the overlay. It was also suggested by ENA board that, if possible, the May meeting should be held in the OLL church hall rather than the school. Survey results will be given at that meeting and the overlay changes presented and voted on.

Bill, Dave and Warren will serve on the ENA Nominating Committee.

The April ENA board meeting of April 6 will include a short presentation by OLL schools. Neighborhood grant will also be discussed at the meeting.

Meeting adjourned at 8:45.

Submitted by: Carol Radich

Approved: April 6, 2016

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Submitted by: Diana Boom

Approved: May 4, 2016

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Our Lady of the Lake

Board members present: Carol Radich and Bill Gordon, co-chairs, Dave Pinch, treasurer, Diana Boom, secretary, Don Nash, Rob Mogentale, Warren Bacon, Diane Grover, Gerry Good, Dave Hawley, Wendy Wright, Jan Collier, and Norma Prichard

Board members absent: Don Graham

The board met after the general membership meeting in which the above board members and officers were elected. No business was conducted. The meeting adjourned at 9:15. The next board meeting will be Wed, June 1.

Submitted by: Diana Boom

Approved: 8-3-16

ENA Annual Meeting Minutes  
Wednesday, May 4, 2016, at 6:45 p.m.  
Our Lady of the Lake Parish Hall

"Meet & Greet" - coffee & cookies 6:45

Board members: Carol Radich, Dave Pinch, Diana Boom, Bill Gordon, Don Nash, Warren Bacon, Gerry Good, Diane Grover, Rob Mogentale, Dave Hawley

Absent: Don Graham, Annie Meneakis, Tom Grigg

Members: Esther Good, June Cameron, Dorothy Griffin, Peggy & Joe Breimayer; Dave Radich, Marie Pinch, Darryl Boom, Alex Sember, Nancy Christensen, Cheri Newton, Penny Wood, June & Steve Boyle, Wendy Wright, Cindy Knowles, John Roberts, Jan Collier, Kristy Light, Joel West, Norma Prichard, Karin Moggridge, Lyn Gordon, Paden Prichard, Martha Schrader, Linda Vigliotti, Kate DePree, Pete Davis, Grant Johnstone, and 3 others

1. Welcome & Introductions - Carol Radich, vice chair

2. The Big One and Emergency Preparedness - Ian Madin

Ian Madin is the chief scientist for Oregon DOGAMI. He gave a presentation about what is known about the expected Cascadia Subduction Zone earthquake. The fault is 600 miles long and runs along the coast from No. Calif. to Canada.

Good info is available. Google "oregon hazvu" for information and links to resources. You can enter your address to learn more about your area. FEMA (Fed Emer Mgmt Agency) has a good website with info about how to prepare for emergencies. Google "FEMA Cascadia Rising." The city has information, including the Red Cross "Prepare" booklet.

Earthquakes damage and interrupt essential services: water, gas, electricity, communications, and roads, and it disrupts everything in minutes. Recovery will likely take a long time. Each household should be prepared for self-sufficiency for at least 2 weeks - longer is better.

Take small steps if you feel overwhelmed. First steps should include home safety. Bolting your home to the foundation can be a good investment so make sure you can stay in your home rather than in a refugee camp. Fasten the water heater. Brace chimneys. Some LO neighborhood associations have made this a community priority. A good resource is Enhabit - they provide a free home assessment.

Make a meet up plan - "Where do we meet if we're in- and out-of home?" Designate an out-of-state phone contact. Make a kit with 2 weeks' supplies - water, food, medicine, first aid, sanitary supplies, flashlight, radio, batteries, etc.

3. LO's emergency preparedness - David Morris

David Morris is LO Fire Dept's new Asst. Fire Chief. LO has 4 fire stations on both sides of

the lake with personnel on duty 24/7, but the city does not have the resources to assist everyone after a major earthquake. Each household should plan and prepare for their own needs for minimum of 2 weeks. LO offers free CERT (Community Emer. Response Team) classes to train people for emergencies. City hall has free info - take advantage of this time to prepare. Neighbors can participate in "Map your Neighborhood" program. Sign up for Code Red which allows the LOFD to call you in emergencies. City water and sewer systems are seismically stable.

What to do when an earthquake happens? "DUCK COVER & HOLD" Most buildings will not fall down, so do NOT go outside where it's more dangerous. Better to stay inside, get underneath something stable to protect you from what might fall from the ceiling.

#### 4. Approval of Minutes

Minutes of the May 15, 2015, annual meeting and April 6, 2016, board meeting were unanimously approved.

#### 5. Treasurer's report

Dave Pinch reported that ENA's account balance is \$1336.78. Holiday party report: The city's grant of \$302.68 paid for holiday party expenses. Other receipts brought in \$290.

#### 6. Welcome Committee

Carol introduced Kristy Light who is ENA's welcome wagon. Kristy contacted and worked with several businesses to produce a welcome gift bag for new ENA residents. Gifts from the following businesses are included: Lucky Me, Tucci, Manzana, Five Spice, St. Honore, Blast Burger, LO Review, LO Family Dentistry, and Glance Glasses. The city also contributed.

#### 7. ENA survey results

In March, ENA mailed a survey to 409 households and businesses in the neighborhood. The response rate was about 25%. The survey asked questions about: traffic, neighborhood character, density, other projects for ENA, what is best about Evergreen, and what are the most important issues. Carol summarized the highest number of "Very Important" responses regarding issues and concerns:

- \* *Transportation & Traffic*: increased traffic, visibility at intersections, street maintenance, bicycle safety, and extending the pedestrian path along Lakewood Bay.
- \* *Preservation of neighborhood character*: limit roof heights on new homes
- \* *Density*: revise city code to limit increased downtown density.
- \* *Other projects*: greenspace at 3rd & Evergreen, and preserve tree canopy
- \* *Best about Evergreen*: walkability, good neighbors, easy access to services, quiet, trees, and the many smaller varied home styles.
- \* *Important issues*: cut-through and speeding traffic, preserve neighborhood character, keep tree canopy, and parking (overflow from downtown)

#### 8. ENA overlay - roof height exceptions

Evergreen neighborhood is mostly zoned R7.5 (7500 sq ft lots) for residences. In city code, the height of homes is determined by the size of the house 'footprint' relative to the lot size. (The slope of the lot may also be a factor.) In addition to allowable roof height, a 'roof height exception' is often used to build taller houses. To promote compatibility and to keep new

homes from being considerably taller than existing homes, the board is proposing changes to the roof height exception for Evergreen. The recommendation is to lower the current code's roof height exception to 3' (from 6') for standard size lots. For smaller lots, the exception would be less (depending on the size of the lot). The proposal would not limit or change anything except the extra height over and above the allowed height based on lot coverage.

If the neighborhood is in agreement with the proposal, a committee will meet with Sarah Selden, city planner, to draft code and overlay language. The next steps will be to present the proposal to Planning Comm. and then City Council.

An example was presented in a handout. Following a discussion, a motion was made by Warren Bacon, seconded by Don Nash, to go forward with the proposal. Motion passed on unanimous vote.

9. Tree Committee

Warren Bacon heads the ENA tree committee, responding to all tree cutting applications. He talks to owners, city staff and arborists and works with other neighborhoods when there is a joint concern. Warren's expertise has helped save some trees that would otherwise have been cut down. Warren thanked Jan Collier, Norma Prichard and Bill Gordon who also serve on the tree committee.

10. Proposed change to ENA by-laws

Because being chair of a neighborhood association can take a lot of time and energy, some associations have co-chairs rather than a chair and vice-chair. ENA would like to do the same, as it was especially difficult this year to recruit a chair person. To do this correctly requires a change in our by-laws. Don Nash made a motion, seconded by Diane Grover, to approve by-laws change. Motion passed unanimously. The change will take effect immediately.

The change is the addition of the second sentence:

*ARTICLE V. OFFICER Section 1. The officers of this Association shall be Chairman, Vice Chairman, Treasurer and Secretary. Alternatively, the position and duties of the Chairman and Vice Chairman can be shared by two co-chairs. Officers shall be voting members.*

11. Election of officers and board members

Bill Gordon, Warren Bacon and Dave Hawley are the nominating committee this year. Bill led the discussion, introduced the slate of candidates and asked for nominations from the floor. The proposed officers and board members for 2016-17 are:

Officers: Carol Radich and Bill Gordon, co-chairs; Dave Pinch, treasurer; and Diana Boom, secretary. Board members: Warren Bacon, Jan Collier, Gerry Good, Don Graham, Diane Grover, Dave Hawley, Rob Mogentale, Don Nash, Norma Prichard, and Wendy Wright.

Darryl Boom made a motion to approve the slate, seconded by Dave Radich and approved on unanimous vote. The terms begin immediately. Bill thanked outgoing board members Annie Meneakis, Jim Stewart, Pete Davis, Rachel Verdick and Tom Grigg.

12. Evergreen Park - 3rd & Evergreen

Bill Gordon led the discussion about the city-owned open space at 3rd & Evergreen. This space is not a park, and the city can develop it as allowed in that space. A couple of years ago, ENA members voted to ask the city to designate the space as a city park. That was put on hold during the Wizer hearings. Now may be a good time to reconsider the request since ENA will have 208 new apartments when Wizer is finished. Responses to the ENA survey showed that nearly 90 people support establishing a park. Since plans for the area will likely be developed soon, now is a good time for ENA to make our request to the city.

Cindy Knowles made a motion, seconded by Don Nash, that ENA strongly supports and requests that the city permanently designate the open space at 3rd & Evergreen as a city park. Motion passed on unanimous vote. Bill will draft a letter to city council and LORA, and after board approval, will submit to the city. Board members and residents can follow up individually with council members to express their individual support for a park.

The meeting adjourned at 8:50.

After the meeting, the new board met, but no action was taken. The next board meeting will be Wednesday, June 1 at 7:00 p.m.

Submitted by:  
Diana Boom, ENA Secretary

Minutes approved: Sept 7, 2016

ENA Board Meeting Minutes  
Wed, June 1, 2016, at 7:00 p.m.  
Our Lady of the Lake school, 2nd floor

Board members present: Carol Radich, Bill Gordon, Dave Pinch, Diana Boom, Jan Collier, and Norma Prichard. Others: Paden Prichard

Absent: Don Nash, Rob Mogentale, Warren Bacon, Diane Grover, Gerry Good, Dave Hawley, Wendy Wright, and Don Graham

A. Monthly Reports / Meetings

1. Treasurer's Report - Dave Pinch reported a balance of \$1270.82. There was a question of when we last gave a donation to Our Lady of the Lake. (Update: Dave said we made a \$100 donation on Feb. 4, 2016. )
2. Approval of Minutes - May 4, 2016 board meeting - no action without a quorum.
3. Mayor & chairs meeting - Don Nash emailed his report after the meeting, saying it was mostly a discussion about marijuana regulations. The board discussed who will attend future meetings. Bill and Carol will talk to Don and decide.
4. Tree removal permits - no new requests
5. Pre-app meetings - no new applications
6. Correspondence
  - \* Lakewood Bay / RR right-of-way: In the March survey, there was a question about the importance of a public pathway on the railroad right-of-way. Jan Goodwin (chair of Lakewood Bay Easement) sent an email summarizing her experience dealing with the city and the railroad (which owns the property). Both entities consider pedestrians to be trespassers. The city has no jurisdiction and the railroad will not approve a public pathway due to safety issues. Jan contacts the railroad every year for an update, and will let us know of any changes.
  - \* Notification of demolitions: Planning Director Scot Siegel has drafted code language to require notice to nearby properties when a residential structure is going to be demolished. He asked for feedback. Everyone was in favor of it. Carol will respond for ENA. (Update: After the meeting Carol talked to someone who mentioned that the language only applies to residential demos. Carol will ask about commercial demos when she responds.)
  - \* Foreclosed vacant homes: Diana said she learned that when a home is foreclosed, the property owner is supposed to post a notice with contact information. If there are problems, people know who to call. Notice should be posted near the main entrance.
  - \* Request for trash can at foot of 3rd St: Cindy Knowles asked for a trash can to be placed by the bench at the beginning of the Headlee walkway. Diana contacted Diana Smith-Bouwer at the city. So far, no response, but Diana will follow up with the city.

## B. Old Business / Updates

1. ENA plan overlay update: Bill and Paden will meet with Sarah Selden on June 2. Bill will email the board after the meeting.
2. Survey results and comments: Carol had summarized the responses and comments. ENA might want to respond to some of the comments and questions. Board decided to discuss survey results and possible responses at the next meeting. Carol will resend her survey summary.
3. New construction updates: Dillavou RID development 360 - 5th Street (LU 15-0053): Johanna met with Mr. Dillavou and his consultants in April. They are working on another submittal; she does not know when they'll resubmit. Diana will continue to follow up with Johanna.
4. City tours: Dave Pinch attended P&R tour said it was interesting.
5. Hospitality Committee - no report, except that Kristy said she made an executive decision to only include new neighborhood residents. That was fine with the board.
6. Evergreen Park: Bill talked to City Manager Scott Lazenby, who said that the city wants to work with ENA on any projects affecting the open space at the corner of 3rd & Evergreen. The property is owned by LORA, as are the 2 buildings on A Avenue next to city hall, and the property is being discussed as part of a possible LOCOM/police annex. When it's developed, LORA will decide what will be added to the project. For example, it might include an arts center. This will determine how much parking will be needed. Right now there is no plan to build anything in the park area, but that could change.
7. Yard sales - Because Rob was absent, board decided to skip the sales this year. (Update: Rob had emailed that he was willing to work on this and asked for board's feedback on dates, etc. Diana will email ENA list to see how much interest there is in having sales again this year.)

## C. New Business

1. ENA newsletter and website - Diana would like some help with both. For now, the board decided that ENA emails will be sent for ENA-specific issues.

## D. Board comments / Other business

1. Diana said Don Graham asked her to submit his resignation. He has moved out of the neighborhood to Marquis Assisted Living in Tualatin. Contact Diana if you'd like his contact info to visit him.
2. Board decided to cancel the July meeting. The next meeting is Wednesday, August 3.

Submitted by: Diana Boom

Approved: 8-3-16

ENA Board Meeting Minutes  
Wednesday, August 3, 2016, at 7:00 p.m.  
Our Lady of the Lake school

Board members present: Carol Radich, Bill Gordon, Dave Pinch, Diana Boom, Don Nash, Jan Collier, Gerry Good, Warren Bacon and Norma Prichard. Others: Paden Prichard, Grant Johnstone

Absent: Dave Hawley, Diane Grover, Rob Mogentale, Wendy Wright

A. Monthly Reports / Meetings

1. Treasurer's Report - Dave Pinch reported a balance of \$1270.84.
2. Approval of Minutes - May 4 and June 1, 2016 board meetings approved unanimously.
3. Mayor & chairs meeting - Don Nash emailed his report of the June 25 meeting, which was brainstorming about opportunities for collaboration among neighborhoods and the city. Sarah led the discussion. No follow up required.
4. Tree removal permits - Warren said there was a recent application to remove a 36" spruce at 820 Lake Forest Drive. Too big for location, cracking driveway, roof and gutters. Warren will check it. There will be a request coming from Don Nash about 2 trees in front of his house. Diana will forward the city's notifications to the entire board.
5. Pre-app meetings - Don Nash reported no new applications.
6. Correspondence
  - \* Grant Johnstone requested input and support from ENA regarding his driveway on 3rd Street. The yellow paint on both sides of the entrance had faded and people were parking too close to the driveway - it was a safety issue. Drivers exiting his parking lot could not see cars coming from both directions on 3rd. There were a couple of near accidents, so Grant re-painted the curbs (as the city no longer does this). The city asked him to remove the paint, saying it covered too much curb space. After Grant removed the paint, the city did re-paint certain parts of it, but Grant thought it wasn't enough to correct the safety problem, and that's when he contacted ENA board.
  - During discussion, Bill said that the city/LORA hired an architect who specializes in public safety buildings to develop conceptual designs for the police/911 facility, which will be located in the same block as Grant's building. Additionally, the city appears to want "active retail and/or community space" on A Ave as part of the project.
  - Paden noted that 3rd Street is next up on the re-paving list, and noted each of the corners at 3rd/Evergreen are different. Don Nash has been talking to the city's traffic engineer, Amanda Owings, to learn what the city's requirements are for driveway access and bump-outs.
  - Results of discussion: Bill will contact Brant Williams for an update on architect, and reiterate ENA's desire to be constructively involved in the planning for that block. Don will follow up with Amanda to find out more about bump-outs, etc.

## B. Old Business / Updates

### 1. ENA plan overlay update - Warren, Bill, Paden, Carol

Paden said the discussion to modify the ENA overlay began when Rachel Verdick was on the board - over 2 years ago. Warren was working with Rachel and asked Paden to help and he agreed. After several meetings with Sarah and city planners (Leslie, Jessica, and Johanna), Paden says they prefer a step scale (with 6" increments) for roof height exceptions rather than sliding scale. For a house with maximum lot coverage (35%), no exception allowed. At some point, maybe 25% lot coverage, code will allow exceptions of up to 6'. Lot size doesn't come into play, except that a house on a 5,000 sq. ft. lot would not be allowed any exceptions. The Planning Comm. plans a study session on August 22.

MOTION by Gerry, second Dave Pinch: ENA supports the ENA overlay modification step approach to the height exceptions for the August 22 meeting. Paden will testify for ENA at the meeting. **(UPDATE: Study session changed to Sept. 12, and there are other changes as well which will be discussed at next meeting.)**

### 2. ENA Survey results - Carol

The board discussed survey results to look at potential action items. Of most concerns to residents: Traffic, Limit roof heights, Downtown density, and Parking. We are working on roof heights with the overlay modifications. Traffic was the number one concern. Paden said that a couple of years ago (or so) he made a list/chart of traffic mitigation measures. He will re-send to the board. He will also talk to Amanda, perhaps coordinate with Don Nash. We will discuss at the next board meeting.

### 3. New construction updates

\* 360 - 5th Street - Dillavou RID development (LU 15-0053) - Diana said that Johanna wrote that she has not yet received new plans, but Mr. Dillavou did provide a narrative and "update plans" so she could review to see the direction they're going in with regard to design. Diana will continue checking with Johanna and send updates to to the board.

### 4. Yard Sale-A-Rama report - Rob was absent, he will report at our next meeting.

5. Holiday Party - Since Rob was absent, the board discussed preferred dates - first Friday 12/2 or Saturday 12/3. Diana will contact Rob to see if he's been in touch with Heritage House. Grant offered his building when all dates are open. Board members will try to attend the art opening on Friday 8/12 to get an idea of how the space would work for holiday party. Diana will send a reminder. More discussion at our next meeting.

6. Hospitality Committee - Kristy emailed that Tom & Sherry Sandy bought one of the new homes in 300 block of 5th Street.

7. Draft demolition notification requirement - Carol - nothing new to report.

8. North Anchor update - Carol reported on Brant Williams's recent update. Sturgeon Development committed to buy the property at the NW corner of State & B Ave. At closing, the city/LORA would pay the purchase price of \$1.4 million, and add it to the project. Revised plans move the hotel to the block between State & 1st St, and mixed-use residential and retail move to the parcel on the west side of 1st St. Brant's report also said that when plans are developed for the sites, the public will be able to review and provide feedback. Escrow is to close on Sept. 21.

9. East End Redevelopment District - Carol - In Brant Williams's update, he wrote that the city/LORA hired architect/urban designer Mike McCulloch to advise the city on projects that would be most beneficial to downtown. He is reviewing remaining projects in the plan and assessing downtown to see if other possible projects not on the list are worth considering. He is to meet with LORA board at Sept. 20 meeting, when LORA will likely develop a draft list of priority projects for public review and feedback.

10. Evergreen Apts (3rd & Evergreen) - Carol reported that owners will be renovating exteriors with new siding, doors, and other improvements.

C. New Business - none

D. Board comments / Other business - Carol reported that Far West Fibers - the recycling center on Foothills Road will be closing on Aug 28. **(UPDATE: The center is "staying open for now - no plans to close at this time.")**

E. Pending - Evergreen Park - still on hold pending LORA development plans for that block.

Meeting adjourned at 8:40 p.m.

Next board meeting - Wednesday, September 7 8:40

Minutes submitted by Diana Boom

Approved: 9/7/16

Evergreen Neighborhood Assn.  
General Membership Meeting Minutes  
Wed, Sept. 7, 2016 at 7:00 p.m.  
Our Lady of the Lake school

Members present: Carol Radich, Bill Gordon, Diana Boom, Don Nash, Gerry Good, Warren Bacon, Norma Prichard, Rob Mogentale, Kate DePree, Darryl Boom, Caroline Wilson, Alec Holser, Janet Cathcart, Judy Belk, Karin Moggridge, Paden Prichard

Present by Proxy: Heidi Boyman, John Boyman, Esther Good, Eva Sanders, David Radich, Mary Mogentale, Dave Hawley, Carol Pelmas, Dave Pinch

Guests: Teresa Kohlhoff (city council candidate), Dave Berg (mayoral candidate)

Board Members Absent: Diane Grover, Wendy Wright, Jan Collier

Bill opened the meeting, then moved the Overlay and Approval of minutes to top of the agenda.

1. Approval of minutes - May 4 General Membership meeting - unanimous approval

2. Evergreen Overlay

Bill gave an overview of the history of, reasons for and the process leading up to tonight's discussion and vote on the overlay. He explained Evergreen's proposal to eliminate the currently-allowed 6' roof height exception, using a chart to compare the current roof height exception and the proposed change to the overlay. Discussion and motion to approve by Rob, second by Gerry. Evergreen neighborhood plan overlay should be modified to eliminate the 6' roof height exception. Unanimous approval.

Regular agenda followed the vote.

A. Monthly Reports / Meetings

1. Treasurer's Report - Dave Pinch absent - no report.

2. Approval of Minutes - August 3 Board meeting unanimous approval.

3. Mayor & chairs meeting - Don - The Sept. meeting will be about transportation issues. Please email comments to Don prior to the meeting.

4. Tree removal permits - Warren

\* 111 6th St - Robert Simpson This is a stunning redwood tree near the intersection of Lake Bay Ct & 6th Street. Bob's tree was planted by his father 80 years ago, and has grown over to the neighboring lot of Dorothy Stone. Bob is concerned that parts of the tree could fall and cause damage or harm someone. Dorothy does not share that concern, but was worried about damage to her roof overhang and gutters. She asked for and Bob gave her permission to limb up the tree, which she did to solve that problem. Bob and Dorothy shared a concern that the two hairline cracks in her foundation were caused by the redwood tree roots. Warren explained to both that redwoods have deep root systems, and the roots would not likely cause damage. Dorothy acknowledged that she had received the same information from an

arborist she hired. The tree is 8' in diameter - it's a heritage tree in character and height. The city has received 6 or 7 comments objecting to the removal. There is still time to comment. This is an application that the city will forward to the arborist for review and a recommendation.

\* 725 Lake Forest Dr - Don Nash These 2 trees are in poor condition and very close to the street. Not controversial. ENA supports the removal. They will be replaced with 2 more appropriate trees.

5. Pre-app meetings - Don Nash - none
6. Correspondence - Diana - none

#### B. Old Business / Updates

1. ENA plan overlay update (see discussion above)

2. New construction updates

\* 360 5th St, Dillavou RID project (LU 15-0053) - Diana said that Carol Goss reviewed the narrative for ENA. Carol thinks that Mr. Dillavou is asking for 23 variances, but there seems to be some discrepancies, and some requests seem very excessive. The developer's justification for all his requests is that "if the current zoning design guidelines are followed, the buildings would be tall and narrow – incompatible with the neighborhood" and the variances are needed "to provide reasonable living space." Clearly, compatible residences with reasonable living spaces were created in the 6th Street homes without asking for so many variances.

RID allows for exceptions if the applicant can demonstrate that the proposed design results in a better development. It will be up to the DRC to determine if allowing these larger homes to be built results in a "better" development than the 6th Street duplexes.

We need to know what the staff recommendations are. The staff report is due 10 days before the DRC hearing, which is set for October 3, but could change. A committee (Gerry, Don, Carol, Diana) will meet as soon as the staff report is available. Diana will ask Carol Goss to review the staff report.

\* 667 Lake Bay Ct, Brooklyn Hall LLC/Ralph Tahrn RID project LU 16-0020 - Diana and Carol Radich will look at the plans and report back to the board.

3. North Anchor update - Carol - nothing to report

4. Neighborhood Enhancement Program - The city has approved ENA's request for \$300. This year the city approved many neighborhood projects. Discussion about ENA NEP grant projects for next year. (see later discussion under "Traffic")

5. Holiday Party - Rob - Grant Johnstone offered ENA his building for the holiday party. Several board members were there for an arts reception and think it would be nice. Rob will call Grant with possible dates - Fri 12/9 or Sat 12/10.

6. Hospitality Committee - Kristy Light - Diana gave Kristy's report. If Kristy needs to

purchase anything for her welcome packets, she will let the board know.

7. LOCOM update - Bill spoke with Brant Williams who said the architect was approved to start design work for new the communications center & police dept. They want some citizen involvement. Jordan Wheeler said the city won't likely have a citizen advisory group per se, but formally we will have at least 3 community meetings during the design process to get early input into the design direction, renderings, massing, aesthetics, etc. and final concept design. Ultimately then what gets submitted to the DRC and presented to the Neighborhood Association is the design that the neighborhood helped create. Bill agreed to participate and will keep board updated on his involvement as the project progresses. Brant knows that ENA is concerned about development and preserving open space at 3rd & Evergreen. If anyone else is interested, they should contact Bill.

Gerry suggested that ENA initiate a request to Parks Board to designate this site as a park. He said the city has never done a cost/benefit study to determine if we should have our own 911 center. Dave Berg thinks the city has a view that the block could be seen as a 'civic center' and if Evergreen wants a park, we should ask now. This project is much bigger than just LOCOM, and will integrate city hall and the rest of city property in the block.

#### 8 Traffic - Don, Carol

\* Neighborhood walkabout w/Amanda Owings - Don, Paden, and Carol took a walk with Amanda Owings (city traffic eng) to identify problem areas in ENA: Lake Bay Ct cut through traffic at 5th; the intersections of Ellis/Lake Forest, Ellis/Berwick, 10th/Berwick, 10th/Evergreen. Also excessive speed, and running stop signs. Suggestions for mitigation: add stop signs, corner bump-outs, traffic monitoring. We need a traffic committee to identify our top concerns and priorities. Other ideas: Roundabout or stop sign at 10th/Berwick triangle.

Paden: some improvements might be attached to stormwater mitigation or NEP grant. Gerry: ENA might ask for NEP funds. Some neighborhood NEP requests were for elaborate projects, such as fixing a footbridge, installing lighting and a pathway. Paden: Amanda suggested sidewalks. Committee volunteers: Don Nash, Paden, Pete Davis?, Carol, and Diana. Carol will coordinate and contact Pete Davis to see if he's interested. (UPDATE: Kate DePree agreed to be on the committee.)

\* Speed readers - Following the walkabout, Don contacted LOPD about speed readers. Don's effort resulted in the police placing 2 units: Lake Bay Ct and Lake Forest. Unfortunately, they malfunctioned and didn't record any data. LOPD will repair and place them again to record the number of cars and the speed read. Don asked for suggestions for other locations.

9. Demolition notification requirement update - Diana said that Scot Siegel expects it will go before Planning Comm in the fall with other code updates. The ordinance would require advance notice to neighbors of approved demolitions. The notice is a courtesy notice, for the convenience and general welfare of residents in the immediate vicinity.

#### C. New Business

1. LOCAL candidate forum - Gerry said LOCAL is hosting a candidate forum and asking for neighborhood support in advertising the event. The board agreed that this is something we

should publicize. There will be 3 moderators and the audience can ask questions of the candidates. The forum is Sunday, Oct 2, at 2pm at LOHS auditorium.

The LO Review-hosted forums are on Monday, 9/26 (mayoral candidates) and Monday, 10/3 (city council candidates). Both forums begin at 6:00 p.m. and will be held at the Lakewood Center for the Arts.

D. Board comments / Other business - none

Next board meeting - Wednesday, October 5

Submitted by: Diana Boom, secretary

Approved: May 3, 2017

Evergreen Neighborhood Assn.  
Board Meeting Minutes  
Wed, October. 5, 2016 at 7:00 p.m.  
Our Lady of the Lake school

Attending: Gerry Good, Dave Pinch, Dave Hawley, Jan Collier, Norma Prichard

Absent: Carol Radich, Bill Gordon, Diana Boom, Don Nash, Diane Grover, Wendy Wright, Warren Bacon, Rob Mogentale

Due to Bill's and Carol's absence, Gerry chaired the meeting. Norma took the minutes.

Dave Pinch presented the Treasurer's Report. Current balance is \$1,410.97, which includes \$140.00 received from the summer yard sale. Jan asked if this was similar to the previous year. Dave did not remember, but Gerry said he had heard that attendance and participation was down a little.

Gerry Good reported that in conversation with several Planning Commission Members he heard of no opposition to the addition to the ENA overlay of the removal of the allowed 6 foot exceptions.

Regarding the proposed development at 360 5<sup>th</sup>, Gerry noted that the developer was asking for 23 exceptions. And that the plans proposed are not in compliance with the ENA overlay. The board discussed and then voted to send the following resolution to the DRC meeting of October 17<sup>th</sup>:

The ENA Board objects to the proposed development at 350 5<sup>th</sup> Street. The exceptions requested are excessive and far more than those granted for the six zero lot line dwellings on 6<sup>th</sup> Street. And the two story design is not compatible with the character of the neighborhood and surrounding residential development, (reference the ENA overlay).

All Board members voted to approve the resolution. In addition Wendy Wright, Don Nash, Diana Boom, Warren Bacon, Carol Radich and Bill Gordon so voted by proxy.

Next board meeting - Wednesday, November 2

Submitted by: Norma Prichard, acting secretary

Approved: 11/2/16

Evergreen Neighborhood Assn.  
Board Meeting Minutes  
Wed, November 2, 2016 at 7:00 p.m.  
Our Lady of the Lake school

Attending: Bill Gordon, Carol Radich, Dave Pinch, Dave Hawley, Norma Prichard, Don Nash, Warren Bacon, Rob Mogentale

Absent: Diana Boom, Diane Grover, Gerry Good, Jan Collier

Dave Pinch presented the Treasurer's Report. Current balance is \$1,411.19.

Minutes of September 7 and October 5 approved.

ENA Overlay – Norma reported that the Planning Commission unanimously approved the proposed overlay code. It will now go to the City Council for deliberation and decision.

Fifth Street Dillavou project update – The first DRC hearing was on Oct.17. ENA board and several neighbors testified at the hearing in opposition to the project. A number of opposition letters were also included for the record. The DRC heard all the testimony but postponed deliberations until November 7. A motion was made and unanimously approved for ENA to appeal to the City Council if the DRC votes to approve the project. Before the meeting, all absent board members had sent proxy votes by email also in favor of the appeal. Gerry Good proposed by email prior to the meeting, that in the event of an appeal, ENA enlist the help of an attorney to support our position. The board discussed Gerry's proposal but decided to wait until after the November 7 hearing to make a final decision.

RID project LU 16-0020 New home proposed at 667 Lake Bay Ct. . No new information was available to the board. Discussion postponed.

Holiday Party – After some discussion regarding the date, it was decided to keep the December 9 date for the party with the venue at Johnstone Financial building on 3<sup>rd</sup>. ENA will contribute \$300 towards catering and wine tasting. Grant Johnstone offered to help with both. Norma proposed that we have a silent auction as in previous years because it is a good source of funds for ENA. Setup and cleanup will require help of board members.

- Rob- coordinate with Grant on appetizers, wine, plates & wineglasses, etc. take care of City requirements for wine tasting and pouring. RSVPs will be sent to Rob.
- Norma-coordinate silent auction
- Carol & Diana – postcard mailing

Tree removal permits – Warren reported that the two large trees at 629 Ellis will both be cut. The City's contract arborist examined the trees and found that both are in poor condition; therefore, ENA will not appeal the decision.

A decision regarding the large redwood on 6<sup>th</sup> Street is still pending. Warren has discussed the removal with both the owner and the adjacent neighbor; neither want the tree cut, but the request for the permit has not been withdrawn. Warren will continue to talk to both neighbors, urging them to agree to withdraw the request.

New Business – Carol proposed that ENA contribute \$150 to OLL to thank them for the continued use of their space for ENA meetings. Dave P. will write the check and send to Carol who will write the thank you letter.

Next board meeting - Wednesday, December 7. The meeting date may be changed, or the meeting canceled, depending on the outcome of the November 7 DRC hearing.

Submitted by: Carol Radich, acting secretary

Approved:

ENA Board Meeting  
Wed, December 7, 2016 at 7:00 p.m.  
Our Lady of the Lake school, 2nd floor

Attending: Bill Gordon, Carol Radich, Diana Boom, Norma Prichard, Warren Bacon, Rob Mogentale, Diane Grover

Absent: Don Nash, Dave Pinch, Gerry Good, Jan Collier, Don Nash, Dave Hawley

Minutes of November 2 approved on unanimous vote

ENA Christmas Party - Rob. Details and responsibilities for the Dec 9 party were discussed. To date, approx 60 people have RSVPd and will attend.

*Food & wine:* Diana and Rob will get shrimp & vegies. the remainder supplied by Johnstone.

*Dinnerware:* Rob will get plates and 25 additional forks (napkins, 65 forks etc. left from last year)

*Glassware & tables:* rented from Barbur Rentals. Rob & Bill to pickup; Carol & Warren to return.

*Raffle:* Norma, Rob and Diane G have received numerous donations, Diane G will print the place cards describing each item; Diana will print the raffle tickets (approx 300); Carol will bring the red cups to hold raffle tickets; price will be \$5 for one ticket; \$20 for 5 tickets

*Name tags, sign in:* Diane G will hand out name tags, sell raffle tickets, get new names and email addresses

*Setup and cleanup:* board members should arrive at 5:00 to setup, stay for cleanup

Mayor & chairs meeting - no meeting in December. Next will be in January.

Tree removal permits - Warren. The removal of the large redwood on 6th Street has been denied. (Thanks to Warren for continuing to followup on this)

Pre-App PA 16-0078, 3rd Street garages Warren. There has been no additional information since the first pre-app that was reported on last month.

Correspondence - Diana brought a thank you card to send to Sarah thanking her for help on the overlay. Carol will mail.

ENA plan overlay update – Continuing to wait for this issue to be put on the Council agenda.

New construction updates - Diana.

360 5th St, Dillavou RID project (LU 15-0053) - As there has been no word from the City to the contrary, we believe Mr. Dillavou has not appealed the DRC decision to the City Council.

667 Lake Bay Ct, Tahrán RID project LU 16-0020 - Diana reported that because of a storm drain on the property which had to be properly mapped, the applicant has been slowed in submitting revised plans. The applicant has requested an extension of the 180-day time period in which to submit "complete" plans and the extension was granted; the new date for completion is May 1, 2017. Likely may submit new plans soon.

North Anchor update - Carol. An email from the city regarding current status of the project was forwarded to the board on 11/17. No formal plans have been submitted to date, but current discussions with the developer include an 88 unit apartment building (for 55+) between State and 1st on the north side of B and an 80 unit boutique hotel on the NW corner of 1st and B. Also under discussion is the closure of 1st Street to vehicular traffic at B. There is also a possible development being proposed for the NE corner of 3rd and B.

LOCOM update - Bill. Currently under discussion is a two story building to replace the current buildings on A Ave. east of City Hall (Lexi dog and the medical building). 4-5000 sq ft of retail would be on the ground floor along A. Possibly the library Booktique and Arts Council would use the space. Police and LOCOM would have 25-30000 sq ft. on the first and second floors of the building. Underground parking would be for police and LOCOM only. Other parking has not been decided. Currently there are no plans

for using 'Evergreen Park' for parking.

Traffic - Don, Carol. Nothing to report.

Demolition notification requirement Diana. The requirement became effective Dec 1

Prep LO - Don (no discussion but the following sent by email in advance of the meeting)  
City will conduct ROVER training at city hall in January. ROVER is a hazard and risk assessment training targeted for people with expertise / interest in building structure, including interested citizens and volunteers. Contact Don or Prep LO if you want more info or are interested in attending.

Board comments / Other business - none

The meeting was adjourned at 8:18

Next board meeting - Wednesday, January 4

Submitted by Carol Radich

Approved: Feb 1, 2017