



## *Evergreen Neighborhood Association*

### **BOARD MEETING MINUTES**

Wednesday, May 12, 2021 at 7:00 PM by Zoom

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Present Board Members: Tom Newton, Diane Grover, Dave Hawley, Geoff Lowe, Wiley Campbell, Sarah Dobbyn, David Pinch

Absent Board Members: Heidi Adler, Diana Boom, Elisha Joyce, Cindy Knowles

Guests: Colin Jacobs, Jeff Harris

#### A. MONTHLY REPORTS

1. Colin Jacobs was nominated by David Pinch to be an ENA board member, seconded by Dave Hawley, all in favor.
2. Treasurer's Report—Dave Hawley reported \$2,068.55 in ENA's account. The most recent expenditure was the \$200 to the web designer for her extra work on the new ENA website.
3. Approval of Minutes—March 10, 2021 board meeting minutes were approved on a unanimous vote.
4. Tree Committee—Sarah Dobbyn noted that all the trees were missing from 920 Evergreen and wondered if the proper removal permits had been obtained since she had only seen one circulated. Note: Diana Boom followed up with Daphne Cissell, Code Enforcement Specialist, City of Lake Oswego, on Friday, May 14 after the meeting and copied the board on the email. Daphne informed the board that there had been one Type II removal permit and two hazardous tree removal permits, so everything was in good order. Daphne also visited the site and said no extra trees had been removed.
5. Pre-app Meetings:
  - a) Dave Hawley just applied for a building tear down permit.
  - b) New parking structure pre-app was submitted for club, but we don't know status.
  - c) Colin Jacobs submitted a pre-app to build an accessory dwelling unit, they don't intend to rent out. They want to make their shed a little more usable. They had a meeting with the city last week. Per Tom, everyone had a chance to review the pre-app and there were no ENA comments.
6. Hospitality
  - a) We used to have board members assigned to reaching out to new Evergreen residents. Tom asked if any was interested in doing this, sending a template letter detailing ENA and some coupons from local businesses, and welcoming them to the neighborhood. Colin volunteered. Tom is going to send the template letter to him and send the real estate report. Colin might have some catch up letters



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to send. Tom will post to our website and send to Colin.

7. Real Estate report—Tom Newton
  - a) Tom showed the real estate report to the board and discussed posting it to the website periodically.
8. Correspondence—Sarah Dobbyn. Nothing to report.
9. Social Media—Elisha Joyce was unable to attend meeting, but she has made some social media posts and they're on the website.

#### **B. OLD BUSINESS / LAND USE PROJECTS / UPDATES**

1. ENA Mailing—We received 14 newsletter sign-ups from our mailing via City of Lake Oswego.
2. ENA Newsletter—Sent last week providing details about our board meeting and a few updates. Tom is thinking we will send out once a quarter, but we can increase the frequency if need be. If anyone thinks there is interesting news for the community, feel free to forward to Tom and he can send out.
3. Website—There was a lot of brainstorming last meeting, a lot of ideas mentioned. We left it that Elisha was going to lead the charge and we will discuss with her at the next meeting.
4. Mayor's Roundtable—It was an informal meeting, they don't share meeting minutes. Tom attended on April 15. The lobster feed, arts, an inclusivity appointment were discussed, then each chair commented on things that happened in their area. Tom discussed we had some new turnover, some new board members, and we had our new website developed.
5. Grant update—We received the grant of \$500 from the City of Lake Oswego and we were required to submit a closing report. Tom submitted and the city was pleased with the report.

#### **C. NEW BUSINESS**

1. NCC Meeting—Diane Grover can't attend because she has a work meeting. A representative from each neighborhood association meets to talk. The hope is that the group will be able to have more sway with the city. Elisha may be able to attend on behalf of Diane.
2. Traffic Committee—
  - a) Wiley Campbell is interested in doing a traffic survey. We could ask about traffic, issues in the neighborhood, how our association can help. The city offers grants and maybe there are some enhancements that our neighborhood would like us to pursue. We don't have any grant suggestions right now. We don't have many



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ways to reach people in the neighborhood, but we do need to check in with the community to see how we can make an impact. Perhaps we could try a survey and limit it to one topic and see how it goes. Door to door would be a good way to get involved, but with COVID and all the no solicitation signs, maybe it's not the best time for that method. The board agreed we'll do a traffic email survey. We should all talk to our nearby neighbors and ask for their emails to put on the ENA listserv.

- b) Was the association involved with the pedestrian crossing on 5th per Colin? Diane thinks that they asked us. We could address the poor implementation of that crosswalk and the Duke's parking in the survey as well. Tom told the story of the resident who drove into the Duke's area with his blaring horn and demanded the customer move his car. Per Diana Boom post meeting, LO did not ask ENA or inform us that the 5<sup>th</sup> Street crossing would be installed. We were told at the time that LO "is aware of the problems with that crosswalk and is working on them."

#### **D. ANNOUNCEMENTS / OTHER**

1. Date for next meeting—ENA is hoping to have an in-person meeting this fall. There are new meeting rooms at the City Hall, so maybe we can meet there. In the fall, we'll also discuss our next neighborhood meeting and holiday party.

The meeting adjourned at 7:47 p.m.

Minutes submitted by Sarah Dobbyn